

# FMW- Transaction Types

Transaction Type
I-B Incr Other
O-B Opening Balance
A-1 Adj Pres Prelim
A-2 Adj Interlocation
A-3 Adj Regents/Pres
A-4 Adj Acad Merit
A-5 Adj Staff Merit
A-6 Adj Acad Range
A-7 Adj Staff Range
A-8 Adj Reclass
A-9 Adj Equity/ASH
A-A Adj Salary Recon
A-B Adj Other

'A' (Adjustment) type entries are permanent budget transactions made to the current permanent budget year (ie. FY25) that also have a current year operating budget(ie.Fy24) component.

For instance, a 10/1/2023 staff equity requires a 12 month costing in the FY25 permanent budget and a 9 month costing in the Fy24 operating budget. One would use 'A-9 Adj Equity/ASH'.

This transaction type can be used at anytime of the year.

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I-4 Incr Acad Merit
I-5 Incr Staff Merit
I-6 Incr Acad Range
I-7 Incr Staff Range
I-8 Incr Reclass
I-9 Incr Equity/ASH
I-A Incr Salary Recon
I-B Incr Other

'I' (Increment) type entries are permanent budget transactions made to the current permanent budget year that have no impact on the current year operating budget.

For instance, a unit revising its permanent revenue projection for FY25 would utilize transaction code 'I-b Incr Other'

The use of this transaction type is gated by a UCOP process. It becomes available by mid April of the current operating year.

Transaction Type Code and Desc	Note
O-B Opening Balance	Rollover of Perm Budget to Operating Budget
A-1 Adj Pres Prelim	Office of President preliminary allocations [ie to cover during negotiations]
A-2 Adj Interlocation	Sister Campus transfers
A-3 Adj Regents/Pres	Office of President final allocations
A-4 Adj Acad Merit	Promotion with FTE
A-5 Adj Staff Merit	Promotion with FTE, step increase
A-6 Adj Acad Range	To bring to scale
A-7 Adj Staff Range	To bring to scale
A-8 Adj Reclass	[mostly staff] A change in TC (title code)
A-9 Adj Equity/ASH	[mostly staff] "Above Step Hire". Starting salary above the provision value
A-A Adj Salary Recon	Immaterial rounding for merit, range, etc. <b>NOT a catchall.</b>
A-B Adj Other	"Everything Else", including setting up FTEs

Transaction Type Code and Desc	Note
I-1 Incr Pres Prelim	Office of President preliminary allocations [ie to cover during negotiations]
I-2 Incr Interlocation	Sister Campus transfers
I-3 Incr Regents/Pres	Office of President final allocations
I-4 Incr Acad Merit	Promotion with FTE
I-5 Incr Staff Merit	Promotion with FTE, step increase
I-6 Incr Acad Range	To bring to scale
I-7 Incr Staff Range	To bring to scale
I-8 Incr Reclass	[mostly staff] A change in TC (title code)
I-9 Incr Equity/ASH	[mostly staff] "Above Step Hire". Starting salary above the provision value
I-A Incr Salary Recon	Immaterial rounding for merit, range, etc. <b>NOT a catchall.</b>
I-B Incr Other	"Everything Else", including setting up FTEs