

Defining the Universe

UCSC Data Warehouse's Instruction universe contains course enrollment count and student credit hours information attributed to the instructor(s) according to their rank (job title) and teaching role (primary, secondary, supervisory) in the course. This information is intended for use in analyzing instructional workload and instructional activity.

Source System

AIS– Third Week enrollment information.

PPS – Instructor job titles and appointment percentages.

Features and Limitations

Enrollment and student credit hours are attributed/split according to the instructor(s) role as follows:

Primary role – enrollment and student credit hours are split by the number of Primary instructors

Supervisory role – enrollment and student credit hours are split by the number of Secondary instructors (not the Supervisor)

Secondary role – for non-credit sections that only have Secondary instructors, enrollment is split by the number of Secondary instructors.

Non-UCSC instructors – if there is no instructor credited, the enrollment and student credit hours are not split.

For non-credit sections that do not have a mandatory enrollment requirement the enrollment counts are pro-rated from the primary course enrollment number.

Section counts are attributed/split the same as enrollment and student credit hours, but they are further split by number of subject-course-section combinations in a cross-listed course.

The following types of information are not available in this universe:

- Identity or information about the students enrolled in courses (such as name, major, entry term, etc.)
- End of term enrollment or grades
- Classroom utilization and contact hours

Department can be defined in reports either by Subject or by Instructor.

Classes Defined**Course Sections:**

General information about course sections, such as subject, course number, section number, class activity, attributed enrollment, attributed student credit hours, etc.

Section cross-listed with:

The subject, course number and section number that a given section is cross-listed with.

Course Activity TIE:

Specific Instructional Activity groupings required when Institutional Research and Policy Studies office reports information to UCOP.

Subject Dept:

The academic department and division associated with a subject code of a course section. This hierarchy is maintained within the Data Warehouse.

Instructors:

Information about the instructor(s) of a course section, including their identity, teaching role, rank (derived from job title, payroll FTE, and instruction percent).

Instructor Department:

As required for instructional activity reporting, for ladder rank faculty and security of employment instructors, instructor department is the person's PPS appointment department(s), for all other instructors instructor department is the subject department.

Annualized Dept FTE:

Student FTE is attributed to "instructor departments" for students in courses that meet the following qualifying criteria:

- Credit-bearing course in Fall, Winter or Spring in all subjects except PHYE
- Credit-bearing course in Summer only in subject EDUC
- Excluding self-support programs (currently only Network Engineering)
- Excluding student level GDD

The Annualized Student FTE for each "instructor department" is pre-calculated as follows:

- Student levels FR, SO, JR, SR, GCR = total Student Credit Hours/45
- Student levels GM, GD = total Student Credit Hours/36
- Student level GDA = count of 1 for each registered student attributed to their major department (regardless of course enrollment)

Exploring Corporate Documents

There are no certified corporate reports associated with this universe. However, the office of Institutional Research and Policy Studies is exploring the possibility of making certain published reports available in the future.