

UCPath - Additional Pay - SAMPLE

Description:

The UCPath Additional Pay report provides a detail of any additional pay that employees may receive. This report only reflects recurring additional payments that are active at the time it is refreshed. Once processed through payroll these payments will be reflected on the DOPE report, specified by the Earn Code. The intended audiences for this report include, Budget Analyst, Unit Heads and Research Accountants. Examples of additional pay include stipends for temporarily assuming additional responsibilities, meal reimbursements or certification pay.

Message from UCPath Payroll Office:

This report contains confidential information and is to be used for official university business only. Units shall use the UCPath Additional Pay report to perform reconciliation or research of additional payments made or scheduled for employees.

Report Tabs / Views:

- Additional Pay by Department ID
- Additional Pay by Employee Name
- Flat File (All Data)

Data Prompts:

- Enter Addl Pay Earnings Cd
- Employee Id(s)
- Dept Id(s)

Report Limitations:

Includes:

- Recurring and Active Additional Payments
- [Additional Pay Earn Codes \(Spreadsheet\)](#)

Excludes

- Overtime Pay

Customizations:

For transaction details, employee names are hyperlinked to their record in the UCPath Additional Pay Salary Expense report.

Cautions:

- If there is a delay in entering Additional Pay in UCPath, payments will be made retroactively
- Employees may receive Additional Pay from more than one FOAPAL



This report has passed the UCSC Data Warehouse's Report Certification Process (see http://planning.ucsc.edu/DataMgmt/dwh/bob/corp_docs.htm). Any user customizations that change the dynamics, functionality or purpose of the report negate the certification status. In such event, please remove all marks of certification from each report tab.

UC SANTA CRUZ

UCPath Additional Pay by Department Id

SCXXXX - DEPARTMENT NAME

Empl ID	Employee Name	Dept Name	RCD	Earn Code	Earn Code Description	Effective Date	End Date	Amount
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	0	PFM	Perq-House-Meal-Memo	12/9/21	12/31/22	\$XX.XX
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	0	PFM	Perq-House-Meal-Memo	11/22/21	12/31/22	\$XX.XX
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	0	PFM	Perq-House-Meal-Memo	11/1/21	12/31/22	\$XX.XX
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	1	PFM	Perq-House-Meal-Memo	3/23/20	12/31/22	\$XX.XX
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	0	PFM	Perq-House-Meal-Memo	1/6/20	12/31/22	\$XX.XX
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	0	PFM	Perq-House-Meal-Memo	12/15/19	12/31/22	\$XX.XX
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	1	PFM	Perq-House-Meal-Memo	12/15/19	12/31/22	\$XX.XX
1XXXXXXXX	Last Name, First Name	DEPARTMENT NAME	0	PFM	Perq-House-Meal-Memo	12/1/19	12/31/22	\$XX.XX
Total:								\$XXX.XX



UC SANTA CRUZ

UCPath Additional Pay by Employee Name

UCPath - Additional Pay - SAMPLE
 Last Refreshed: 08/01/2022 9:00:00 AM

Emp ID	Employee Name	RCD	Dept ID	Dept Name	Effective Date	End Date	Earn Code	Earn Code Description	Amount
1XXXXXXX	Last Name, First Name	0	SCXXXX	DEPARTMENT NAME	12/1/2019	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
1XXXXXXX	Last Name, First Name	0	SCXXXX	DEPARTMENT NAME	12/15/2019	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
1XXXXXXX	Last Name, First Name	0	SCXXXX	DEPARTMENT NAME	1/6/2020	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
1XXXXXXX	Last Name, First Name	0	SCXXXX	DEPARTMENT NAME	11/1/2021	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
1XXXXXXX	Last Name, First Name	0	SCXXXX	DEPARTMENT NAME	11/22/2021	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
1XXXXXXX	Last Name, First Name	0	SCXXXX	DEPARTMENT NAME	12/9/2021	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
1XXXXXXX	Last Name, First Name	1	SCXXXX	DEPARTMENT NAME	12/15/2019	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
1XXXXXXX	Last Name, First Name	1	SCXXXX	DEPARTMENT NAME	3/23/2020	12/31/2022	PFM	Perq-House-Meal-Memo	\$XX.XX
							Sum:		\$XXX.XX

