All Employees-Inactive Employees without Appointments-Daily

Description:
This report lists employees who do not have any appointments. It is intended for use in identifying employees who may need a separation status in PPS. Employee Name, EID, Employment Status, most recent Hire Date, and Student Status are listed for each employee.

Report Tabs/Views:
- Employee List by Home Dept

Data Prompts:
- Home Department

Report Limitations:
- Includes
  - Employees with an Inactive status and no appointments in PPS as of the day before the report is run
- Excludes
  - Employees with other employment statuses, including separation

Customizations:
- None

Cautions:
- This report is based on the "daily" extract from PPS. The data in this report reflects the state of PPS at the end of the business day prior to the day the report is run. Daily extracts are not archived, so it is not possible to run this report as of a specific historical point in time.

This report has passed the UCSC Data Warehouse's Report Certification Process (see http://planning.ucsc.edu/DataMgmt/dwh/bob/corp_docs.htm). Any user customizations that change the dynamics, functionality or purpose of the report negate the certification status. In such event, please remove all marks of certification from each report tab.

Fictitious Data - Sample Only

HOME DEPT. NAME

Name	EID	Employee Status	Hire Date	Student Status
LAST NAME, EE1	7XXXXXXX	I	4/1/06	Graduate Student
LAST NAME, EE2	7XXXXXXX	I	7/23/09	Undergraduate Student

HOME DEPT. NAME

Name	EID	Employee Status	Hire Date	Student Status
LAST NAME, EE3	7XXXXXXX	I	7/1/09	Not Registered

HOME DEPT. NAME

Name	EID	Employee Status	Hire Date	Student Status
LAST NAME, EE4	7XXXXXXX	I	9/25/06	Undergraduate Student

HOME DEPT. NAME

Name	EID	Employee Status	Hire Date	Student Status
LAST NAME, EE5	7XXXXXXX	I	6/12/06	Not Registered

HOME DEPT. NAME

Name	EID	Employee Status	Hire Date	Student Status
LAST NAME, EE6	7XXXXXXX	I	9/6/07	Not Registered