

Payroll by Employee-ITD

Description:

This payroll report provides inception-to-date salary expense and project encumbrance information, sorted by Org-Fund-Activity and then by Employee Name.

Report Tabs/Views:

- Detail by FOAPAL then Employee
- Summary by FOAPAL then Employee

Data Prompts:

- Any combination of:
 - Org Code at any hierarchical level: type in one or more values, or type a 1 to return all values
 - Fund Code at any hierarchical level: type in one or more values, or type a 1 to return all values
 - Activity Code: type in one or more values, or type a 1 to return all values, or type a 2 to return null/empty values only

Report Limitations:

- Includes
 - Inception (July 1, 1996) through the most recent month of posted salary expense
 - Salary encumbrance amounts
- Excludes
 - Fund 23496 Work Study Match

Customizations:

- A custom variable exists that excludes salary amounts for DOS codes 'PRH','PRM','UNI'. Benefit amounts are not affected. This modification is made to reconcile with FIS expenses.
- Vacation Gross Earnings are combined with Benefits Expenses to offset the vacation accrual previously transacted (this aligns with FIS account code structure).
- On the summary tab, an alerter exists: when an employee is nearing their end date (90 days before and 30 days after) the end date turns red.
- A custom variable exists to remove trailing blanks from employee names so that information is consolidated.

Cautions:

- The encumbrance amounts mirror those in FIS Banner and are merely estimates – there is no guarantee of accuracy.
- When more than one transaction occurs for the same pay period, title code and DOS code, the amounts will be added together (as will the pay rates and percentages).
- This report is based on the "monthly salary expense" information from PPS. Salary expense data is updated once per month - typically by the 5th working day of the following month – not necessarily at the same time the expenses are loaded to the campus financial system (FIS Banner).



This report has passed the UCSC Data Warehouse's Report Certification Process (see http://planning.ucsc.edu/DataMgmt/dwh/bob/corp_docs.htm). Any user customizations that change the dynamics, functionality or purpose of the report negate the certification status. In such event, please remove all marks of certification from each report tab.

Salary and Benefits Expense and Encumbrance Detail Report
Sorted by Org/Fund/Activity/Person

Inception-to-date

Fictitious Data - Sample Only

Run Date: 04/28/2010

928024 19977 Activity Code- blanks first Org Title Fund Title Activity Title

EMPLOYEE 002					Salary Expense	Benefits Expense	Total Expense	Salary Encumbrance	Benefits Encumbrance	Total Encumbrance
01/31/02	2521	REG	1,913.33	0.18 %	478.33	17.61	503.48	0.00	0.00	0.00
02/28/02	2521	REG	1,913.33	0.18 %	478.33	17.61	503.48	0.00	0.00	0.00
03/31/02	2521	REG	1,913.33	0.18 %	478.33	17.60	503.47	0.00	0.00	0.00
Totals:					1,434.99	52.81	1,487.8	0.00	0.00	0.00

EMPLOYEE 003					Salary Expense	Benefits Expense	Total Expense	Salary Encumbrance	Benefits Encumbrance	Total Encumbrance
04/30/09	2310	REG	2,587.98	0.35 %	1,293.99	19.02	1,321.16	0.00	0.00	0.00
05/31/09	2310	REG	2,587.98	0.35 %	1,293.99	19.02	1,321.16	0.00	0.00	0.00
06/30/09	2310	REG	2,587.98	0.35 %	1,293.99	19.02	1,321.16	0.00	0.00	0.00
01/31/10	2310	REG	2,587.98	0.35 %	1,293.99	16.95	1,318.20	0.00	0.00	0.00
02/28/10	2310	REG	2,587.98	0.35 %	1,293.99	18.24	1,320.05	0.00	0.00	0.00
03/31/10	2310	REG	2,587.98	0.35 %	1,293.99	18.24	1,320.05	0.00	0.00	0.00
04/01/10	2310	REG	2,587.98	0.00	0.00	0.00	0.00	1,293.99	0.00	1,848.56
05/01/10	2310	REG	2,587.98	0.00	0.00	0.00	0.00	1,293.99	0.00	1,848.56
06/01/10	2310	REG	2,587.98	0.00	0.00	0.00	0.00	1,293.99	0.00	1,848.56
Totals:					7,763.95	110.49	7,874.44	3,881.98	0.00	5,545.68

EMPLOYEE 004					Salary Expense	Benefits Expense	Total Expense	Salary Encumbrance	Benefits Encumbrance	Total Encumbrance
10/31/04	2310	REG	2,266.83	0.35 %	1,133.42	25.73	1,170.18	0.00	0.00	0.00
11/30/04	2310	REG	2,266.83	0.35 %	1,133.42	25.73	1,170.18	0.00	0.00	0.00
12/31/04	2310	REG	2,266.83	0.35 %	1,133.42	25.73	1,170.18	0.00	0.00	0.00
01/31/05	2310	REG	2,266.83	0.35 %	1,133.42	25.73	1,170.18	0.00	0.00	0.00
02/28/05	2310	REG	2,266.83	0.35 %	1,133.42	25.73	1,170.18	0.00	0.00	0.00
03/31/05	2310	REG	2,266.83	0.35 %	1,133.42	17.91	1,159.01	0.00	0.00	0.00
Totals:					6,800.51	146.57	6,947.09	0.00	0.00	0.00

EMPLOYEE 005					Salary Expense	Benefits Expense	Total Expense	Salary Encumbrance	Benefits Encumbrance	Total Encumbrance
01/31/06	2310	REG	2,346.17	0.35 %	1,173.09	20.18	1,201.92	0.00	0.00	0.00
02/28/06	2310	REG	2,346.17	0.35 %	1,173.09	20.18	1,201.92	0.00	0.00	0.00
03/31/06	2310	REG	2,346.17	0.35 %	1,173.09	20.18	1,201.92	0.00	0.00	0.00
Totals:					3,519.26	60.54	3,579.81	0.00	0.00	0.00

EMPLOYEE 006					Salary Expense	Benefits Expense	Total Expense	Salary Encumbrance	Benefits Encumbrance	Total Encumbrance
04/30/01	2310	REG	2,189.37	0.35 %	1,094.69	22.22	1,126.43	0.00	0.00	0.00
05/31/01	2310	REG	2,189.37	0.35 %	1,094.69	22.22	1,126.43	0.00	0.00	0.00



Salary and Benefits Expense and Encumbrance Summary Report
Sorted by Org/Fund/Activity/Person

Inception-to-date

Fictitious Data - Sample Only

Run Date: 04/28/2010

928024 19977 Activity Code- blanks first Org Title Fund Title Activity Title

Name	Distribution End Date	Salary Expense	Benefits Expense	Total Expense	Salary Encumbrance	Benefits Encumbrance	Total Encumbrance
EMPLOYEE NAME	03/31/02	1,434.99	52.81	1,510.43	0.00	0.00	0.00
EMPLOYEE NAME	06/30/10	7,763.95	110.49	7,921.79	3,881.98	0.00	5,545.68
EMPLOYEE NAME	03/31/05	6,800.51	146.57	7,009.90	0.00	0.00	0.00
EMPLOYEE NAME	03/31/06	3,519.26	60.54	3,605.75	0.00	0.00	0.00
EMPLOYEE NAME	06/30/03	16,486.09	367.23	17,010.70	0.00	0.00	0.00
EMPLOYEE NAME	12/31/05	3,519.26	60.54	3,605.75	0.00	0.00	0.00
EMPLOYEE NAME	06/30/09	19,237.64	292.93	19,656.11	0.00	0.00	0.00
EMPLOYEE NAME	02/28/07	411.76	52.62	486.93	0.00	0.00	0.00
EMPLOYEE NAME	03/31/09	3,881.98	51.24	3,955.18	0.00	0.00	0.00
EMPLOYEE NAME	06/30/00	2,327.60	153.10	2,546.32	0.00	0.00	0.00
EMPLOYEE NAME	03/31/06	7,038.53	121.09	7,211.51	0.00	0.00	0.00
EMPLOYEE NAME	03/31/00	1,551.08	33.66	1,599.16	0.00	0.00	0.00
EMPLOYEE NAME	06/30/10	481,327.71	133,553.76	672,118.80	13,596.62	0.00	19,423.74
EMPLOYEE NAME	12/31/03	4,823.01	318.15	5,277.51	0.00	0.00	0.00
EMPLOYEE NAME	03/31/10	4,529.45	128.03	4,712.35	0.00	0.00	0.00
EMPLOYEE NAME	12/31/09	3,881.98	50.84	3,954.61	0.00	0.00	0.00
EMPLOYEE NAME	12/31/09	3,881.98	45.02	3,946.30	0.00	0.00	0.00
EMPLOYEE NAME	03/31/01	420.00	10.62	435.17	0.00	0.00	0.00
EMPLOYEE NAME	06/30/10	3,881.98	45.02	3,946.30	3,881.98	0.00	5,545.68
EMPLOYEE NAME	03/31/08	3,824.56	63.48	3,915.25	0.00	0.00	0.00
EMPLOYEE NAME	03/31/05	3,400.26	69.38	3,499.37	0.00	0.00	0.00
EMPLOYEE NAME	06/30/01	3,440.98	69.85	3,540.76	0.00	0.00	0.00
EMPLOYEE NAME	06/30/01	3,341.52	117.32	3,509.12	0.00	0.00	0.00
EMPLOYEE NAME	06/30/10	11,645.93	141.29	11,847.77	3,881.98	0.00	5,545.68
EMPLOYEE NAME	12/31/97	2,293.20	127.97	2,476.01	0.00	0.00	0.00
EMPLOYEE NAME	10/31/03	51,270.59	12,430.84	69,028.93	0.00	0.00	0.00
EMPLOYEE NAME	12/31/09	3,881.98	50.84	3,954.61	0.00	0.00	0.00
EMPLOYEE NAME	03/31/98	2,829.75	91.41	2,960.33	0.00	0.00	0.00
EMPLOYEE NAME	06/30/99	52,569.30	10,855.95	68,077.80	0.00	0.00	0.00
EMPLOYEE NAME	06/30/10	71,309.70	15,066.99	92,833.97	9,771.30	0.00	13,959.00
EMPLOYEE NAME	12/31/07	17,059.15	347.63	17,555.77	0.00	0.00	0.00
EMPLOYEE NAME	12/31/06	2,634.28	200.77	2,921.09	0.00	0.00	0.00
EMPLOYEE NAME	03/31/10	11,750.93	142.51	11,954.52	0.00	0.00	0.00
EMPLOYEE NAME	03/31/06	3,346.95	229.78	3,675.20	0.00	0.00	0.00
EMPLOYEE NAME	12/31/04	3,400.26	97.03	3,538.88	0.00	0.00	0.00
EMPLOYEE NAME	06/30/10	34,876.86	9,301.47	48,164.67	6,042.33	0.00	8,631.90
EMPLOYEE NAME	06/30/01	1,491.61	30.28	1,534.87	0.00	0.00	0.00
EMPLOYEE NAME	12/31/00	2,375.10	146.80	2,584.81	0.00	0.00	0.00
EMPLOYEE NAME	03/31/07	3,642.45	79.04	3,755.37	0.00	0.00	0.00
EMPLOYEE NAME	06/30/01	9,500.40	784.27	10,620.79	0.00	0.00	0.00
EMPLOYEE NAME	03/31/00	6,656.69	251.89	7,016.53	0.00	0.00	0.00
EMPLOYEE NAME	03/31/04	4,843.43	365.25	5,365.21	0.00	0.00	0.00
EMPLOYEE NAME	12/31/07	3,824.56	63.48	3,915.25	0.00	0.00	0.00

