

## Financial Transactions-FY

### Description:

This fiscal year-to-date report provides detailed financial transaction information as well as various financial summaries.

### Report Tabs/Views:

- Summary
- Transactions by Date
- Transactions by Account
- Summary by Account Code
- Summary by Budget Pool

### Data Prompts:

- Any combination of:
  - Org Code at any hierarchical level: type in one or more values, or type a 1 to return all values
  - Fund Code at any hierarchical level: type in one or more values, or type a 1 to return all values
  - Activity Code: type in one or more values, or type a 1 to return all values, or type a 2 to return null/empty values only
- One or more 4 digit fiscal year

### Report Limitations:

- Includes
  - Budget, Income, Expense amounts as of the date transacted
  - Encumbrances as of their *current* balance
- Excludes
  - Fund 23496 Work Study Match
  - Revenue amounts for Contracts and Grant funds -- account codes that begin with "R" are not included for fund codes in fund hierarchy level 4 codes 22C, 24A, 25A, 25B, 27B, and 27C. Revenue amounts for other fund codes are included.

### Customizations:

- A custom variable exists to rename certain account code pool titles for ease of understanding. For example, B02000 renamed as "TEMPORARY STAFF", B03000 renamed as "GENERAL EXPENSES".
- On the Summary tab, a custom variable exists that displays either the Activity Title or the Fund Title or the Org Title as relevant.

### Cautions:

- Report contains two Queries, one for the financial budget and expense information and one for the current encumbrance information. If it is necessary for a report writer to change the query conditions, both Queries should be edited uniformly.
- Encumbrances are summed (a.k.a. rolled up) to show the *current* balance of the lien or purchase order. If the report is run on a prior fiscal year, encumbrance amounts may not be historically accurate. The amount displayed is the *current* balance of a lien that existed at the end of that year (that is still open on the day the report is run).



This report has passed the UCSC Data Warehouse's Report Certification Process (see [http://planning.ucsc.edu/DataMgmt/dwh/bob/corp\\_docs.htm](http://planning.ucsc.edu/DataMgmt/dwh/bob/corp_docs.htm)). Any user customizations that change the dynamics, functionality or purpose of the report negate the certification status. In such event, please remove all marks of certification from each report tab.



Org	Fund	Activity	Title	Cfwd Budget	Perm Budget	Budget Adj	Total Budget	Expenses	Liens	Balance
922333	123XX	CODE HERE	Approp. ORG, FUND or ACTIVITY Title	384.00	0.00	228.00	612.00	0.00	0.00	612.00
Total				384.00	0.00	228.00	612.00	0.00	0.00	612.00
922333	123XX	CODE HERE	Approp. ORG, FUND or ACTIVITY Title	252.50	0.00	0.00	252.50	55.19	0.00	197.31
922333	123XX	CODE HERE	Approp. ORG, FUND or ACTIVITY Title	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total				252.50	0.00	0.00	252.50	55.19	0.00	197.31
922333	123XX	CODE HERE	Approp. ORG, FUND or ACTIVITY Title	15,600.89	0.00	4,928.38	20,529.28	134.44	0.00	20,394.83
Total				15,600.89	0.00	4,928.38	20,529.28	134.44	0.00	20,394.83
Org Total				16,237.39	0.00	5,156.38	21,393.77	189.63	0.00	21,204.14
Grand Total				16,237.39	0.00	5,156.38	21,393.77	189.63	0.00	21,204.14



ORG and FUND            Approp. ORG, FUND or ACTIVITY Title  
                                  Approp. ORG, FUND or ACTIVITY Title

Approp. ORG, FUND or ACTIVITY Title

Date	Description	Doc Code	Ref 1	Ref 2	Account	Account Title	Budget	Expenses	Liens	Balance
07/01/04	BUDGET CARRY FORWARD	XXXXXX	XXXX	XXXXX	B08800	CARRYFORWARD FROM PRIOR	384.00	0.00	0.00	
08/31/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	28.50	0.00	0.00	
09/29/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	28.50	0.00	0.00	
11/30/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	57.00	0.00	0.00	
12/31/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	28.50	0.00	0.00	
01/31/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	28.50	0.00	0.00	
02/28/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	28.50	0.00	0.00	
03/31/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	28.50	0.00	0.00	
<b>Total</b>							<b>612.00</b>	<b>0.00</b>	<b>0.00</b>	<b>612.00</b>
<b>Grand Total</b>							<b>612.00</b>	<b>0.00</b>	<b>0.00</b>	<b>612.00</b>



Fiscal Year 2005 Transactions by Date As of 6/2/10

FICTITIOUS SAMPLE

ORG and FUND            Approp. ORG, FUND or ACTIVITY Title  
                                  Approp. ORG, FUND or ACTIVITY Title

Approp. ORG, FUND or ACTIVITY Title

Date	Description	Doc Code	Ref 1	Ref 2	Account	Account Title	Budget	Expenses	Liens	Balance
07/01/04	BUDGET CARRY FORWARD	XXXXXX	XXXX	XXXXX	B08800	CARRYFORWARD FROM PRIOR	252.50	0.00	0.00	
08/08/04	Trans Description	XXXXXX	XXXX	XXXXX	002580	REPRODUCTION & PHOTOCOPY	0.00	2.01	0.00	
01/07/05	Trans Description	XXXXXX	XXXX	XXXXX	002580	REPRODUCTION & PHOTOCOPY	0.00	38.52	0.00	
06/24/05	Trans Description	XXXXXX	XXXX	XXXXX	002580	REPRODUCTION & PHOTOCOPY	0.00	7.38	0.00	
06/29/05	Trans Description	XXXXXX	XXXX	XXXXX	001450	INSURANCE	0.00	7.13	0.00	
06/30/05	Trans Description	XXXXXX	XXXX	XXXXX	002580	REPRODUCTION & PHOTOCOPY	0.00	0.15	0.00	
Total							252.50	55.19	0.00	197.31

Approp. ORG, FUND or ACTIVITY Title

Date	Description	Doc Code	Ref 1	Ref 2	Account	Account Title	Budget	Expenses	Liens	Balance
10/26/04	Trans Description	XXXXXX	XXXX	XXXXX	001450	INSURANCE	0.00	7.13	0.00	
06/29/05	Trans Description	XXXXXX	XXXX	XXXXX	001450	INSURANCE	0.00	(7.13)	0.00	
Total							0.00	0.00	0.00	0.00

Grand Total            252.50            55.19            0.00            197.31



Fiscal Year 2005 Transactions by Date As of 6/2/10

FICTITIOUS SAMPLE

ORG and FUND            Approp. ORG, FUND or ACTIVITY Title  
                                  Approp. ORG, FUND or ACTIVITY Title

Approp. ORG, FUND or ACTIVITY Title

Date	Description	Doc Code	Ref 1	Ref 2	Account	Account Title	Budget	Expenses	Liens	Balance
07/01/04	BUDGET CARRY FORWARD	XXXXXX	XXXX	XXXXX	B08800	CARRYFORWARD FROM PRIOR	15,600.89	0.00	0.00	
08/31/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	173.85	0.00	0.00	
09/29/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	94.50	0.00	0.00	
10/31/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	57.00	0.00	0.00	
11/30/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	85.50	0.00	0.00	
12/31/04	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	213.75	0.00	0.00	
01/31/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	661.20	0.00	0.00	
02/28/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	1,026.00	0.00	0.00	
03/31/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	494.76	0.00	0.00	
04/30/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	554.32	0.00	0.00	
05/31/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	684.00	0.00	0.00	
06/27/05	Trans Description	XXXXXX	XXXX	XXXXX	000010	SUPPLIES-NOT OTHERWISE CAT	0.00	134.44	0.00	
06/28/05	Trans Description	XXXXXX	XXXX	XXXXX	B03000	NON-CAPITAL EXPENDITURE-BU	883.50	0.00	0.00	
Total							20,529.28	134.44	0.00	20,394.83
Grand Total							20,529.28	134.44	0.00	20,394.83



ORG and FUND      Approp. ORG, FUND or ACTIVITY Title  
                           Approp. ORG, FUND or ACTIVITY Title

Approp. ORG, FUND or ACTIVITY Title

**NON-CAPITAL EXPENDITURE-BUDGET**

Account	Account Title	Date	Description	Doc Code	Ref 1	Ref 2	Budget	Expenses	Liens	Balance
B03000	NON-CAPITAL EXPENDITURE-I	08/31/04	Trans Description	XXXXX	XXX	XXXX	28.50	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	09/29/04	Trans Description	XXXXX	XXX	XXXX	28.50	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	11/30/04	Trans Description	XXXXX	XXX	XXXX	57.00	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	12/31/04	Trans Description	XXXXX	XXX	XXXX	28.50	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	01/31/05	Trans Description	XXXXX	XXX	XXXX	28.50	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	02/28/05	Trans Description	XXXXX	XXX	XXXX	28.50	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	03/31/05	Trans Description	XXXXX	XXX	XXXX	28.50	0.00	0.00	
Budget Pool Total							228.00	0.00	0.00	228.00

**CARRYFORWARD FROM PRIOR YEAR**

Account	Account Title	Date	Description	Doc Code	Ref 1	Ref 2	Budget	Expenses	Liens	Balance
B08800	CARRYFORWARD FROM PRIO	07/01/04	BUDGET CARRY FORWARD	XXXXX	XXX	XXXX	384.00	0.00	0.00	
Budget Pool Total							384.00	0.00	0.00	384.00
Activity Total							612.00	0.00	0.00	612.00
Org-Fund Total							612.00	0.00	0.00	612.00



Fiscal Year 2005 Transactions by Date As of 6/2/10

FICTITIOUS SAMPLE

ORG and FUND      Approp. ORG, FUND or ACTIVITY Title  
                          Approp. ORG, FUND or ACTIVITY Title

Approp. ORG, FUND or ACTIVITY Title

**NON-CAPITAL EXPENDITURE-BUDGET**

Account	Account Title	Date	Description	Doc Code	Ref 1	Ref 2	Budget	Expenses	Liens	Balance
001450	INSURANCE	06/29/05	Trans Description	XXXXXX	XXX	XXXX	0.00	7.13	0.00	
002580	REPRODUCTION & PHOTOCOF	08/08/04	Trans Description	XXXXXX	XXX	XXXX	0.00	2.01	0.00	
002580	REPRODUCTION & PHOTOCOF	01/07/05	Trans Description	XXXXXX	XXX	XXXX	0.00	38.52	0.00	
002580	REPRODUCTION & PHOTOCOF	06/24/05	Trans Description	XXXXXX	XXX	XXXX	0.00	7.38	0.00	
002580	REPRODUCTION & PHOTOCOF	06/30/05	Trans Description	XXXXXX	XXX	XXXX	0.00	0.15	0.00	
Budget Pool Total							0.00	55.19	0.00	(55.19)

**CARRYFORWARD FROM PRIOR YEAR**

Account	Account Title	Date	Description	Doc Code	Ref 1	Ref 2	Budget	Expenses	Liens	Balance
B08800	CARRYFORWARD FROM PRIO	07/01/04	BUDGET CARRY FORWARD	XXXXXX	XXX	XXXX	252.50	0.00	0.00	
Budget Pool Total							252.50	0.00	0.00	252.50
Activity Total							252.50	55.19	0.00	197.31

Approp. ORG, FUND or ACTIVITY Title

**NON-CAPITAL EXPENDITURE-BUDGET**

Account	Account Title	Date	Description	Doc Code	Ref 1	Ref 2	Budget	Expenses	Liens	Balance
001450	INSURANCE	10/26/04	Trans Description	XXXXXX	XXX	XXXX	0.00	7.13	0.00	
001450	INSURANCE	06/29/05	Trans Description	XXXXXX	XXX	XXXX	0.00	(7.13)	0.00	
Budget Pool Total							0.00	0.00	0.00	0.00
Activity Total							0.00	0.00	0.00	0.00
Org-Fund Total							252.50	55.19	0.00	197.31





Fiscal Year 2005 Transactions by Date As of 6/2/10

FICTITIOUS SAMPLE

ORG and FUND            Approp. ORG, FUND or ACTIVITY Title  
                                  Approp. ORG, FUND or ACTIVITY Title

Approp. ORG, FUND or ACTIVITY Title

**NON-CAPITAL EXPENDITURE-BUDGET**

Account	Account Title	Date	Description	Doc Code	Ref 1	Ref 2	Budget	Expenses	Liens	Balance
000010	SUPPLIES-NOT OTHERWISE C	06/27/05	Trans Description	XXXXX	XXX	XXXX	0.00	134.44	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	08/31/04	Trans Description	XXXXX	XXX	XXXX	173.85	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	09/29/04	Trans Description	XXXXX	XXX	XXXX	94.50	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	10/31/04	Trans Description	XXXXX	XXX	XXXX	57.00	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	11/30/04	Trans Description	XXXXX	XXX	XXXX	85.50	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	12/31/04	Trans Description	XXXXX	XXX	XXXX	213.75	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	01/31/05	Trans Description	XXXXX	XXX	XXXX	661.20	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	02/28/05	Trans Description	XXXXX	XXX	XXXX	1,026.00	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	03/31/05	Trans Description	XXXXX	XXX	XXXX	494.76	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	04/30/05	Trans Description	XXXXX	XXX	XXXX	554.32	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	05/31/05	Trans Description	XXXXX	XXX	XXXX	684.00	0.00	0.00	
B03000	NON-CAPITAL EXPENDITURE-I	06/28/05	Trans Description	XXXXX	XXX	XXXX	883.50	0.00	0.00	
Budget Pool Total							4,928.38	134.44	0.00	4,793.94

**CARRYFORWARD FROM PRIOR YEAR**

Account	Account Title	Date	Description	Doc Code	Ref 1	Ref 2	Budget	Expenses	Liens	Balance
B08800	CARRYFORWARD FROM PRIO	07/01/04	BUDGET CARRY FORWARD	XXXXX	XXX	XXXX	15,600.89	0.00	0.00	
Budget Pool Total							15,600.89	0.00	0.00	15,600.89
Activity Total							20,529.28	134.44	0.00	20,394.83
Org-Fund Total							20,529.28	134.44	0.00	20,394.83



Org	Fund	Activity	Pool	Account and Title	Budget	Expenses	Liens	Balance
922333	123XX	CODE HE	B03000	B03000 NON-CAPITAL EXPENDITURE-BUDG	228.00	0.00	0.00	228.00
				Pool Total	228.00	0.00	0.00	228.00
922333	123XX	CODE HE	B08800	B08800 CARRYFORWARD FROM PRIOR YE	384.00	0.00	0.00	384.00
				Pool Total	384.00	0.00	0.00	384.00
				Activity Total	612.00	0.00	0.00	612.00
				Org-Fund Total	612.00	0.00	0.00	612.00
922333	123XX	CODE HE	B03000	001450 INSURANCE	0.00	7.13	0.00	(7.13)
922333	123XX	CODE HE	B03000	002580 REPRODUCTION & PHOTOCOPY SI	0.00	48.06	0.00	(48.06)
				Pool Total	0.00	55.19	0.00	(55.19)
922333	123XX	CODE HE	B08800	B08800 CARRYFORWARD FROM PRIOR YE	252.50	0.00	0.00	252.50
				Pool Total	252.50	0.00	0.00	252.50
				Activity Total	252.50	55.19	0.00	197.31
922333	123XX	CODE HE	B03000	001450 INSURANCE	0.00	0.00	0.00	0.00
				Pool Total	0.00	0.00	0.00	0.00
				Activity Total	0.00	0.00	0.00	0.00
				Org-Fund Total	252.50	55.19	0.00	197.31
922333	123XX	CODE HE	B03000	000010 SUPPLIES-NOT OTHERWISE CATEG	0.00	134.44	0.00	(134.44)
922333	123XX	CODE HE	B03000	B03000 NON-CAPITAL EXPENDITURE-BUDG	4,928.38	0.00	0.00	4,928.38
				Pool Total	4,928.38	134.44	0.00	4,793.94
922333	123XX	CODE HE	B08800	B08800 CARRYFORWARD FROM PRIOR YE	15,600.89	0.00	0.00	15,600.89
				Pool Total	15,600.89	0.00	0.00	15,600.89
				Activity Total	20,529.28	134.44	0.00	20,394.83
				Org-Fund Total	20,529.28	134.44	0.00	20,394.83
				Grand Total	21,393.77	189.63	0.00	21,204.14



Org	Fund	Activity	Pool	Title	Budget	Expenses	Liens	Balance
922333	123XX	CODE HERE	B03000	NON-CAPITAL EXPENDITURE-BUDGET	228.00	0.00	0.00	228.00
922333	123XX	CODE HERE	B08800	CARRYFORWARD FROM PRIOR YEAR	384.00	0.00	0.00	384.00
Activity Total					612.00	0.00	0.00	612.00
Org-Fund Total					612.00	0.00	0.00	612.00
922333	123XX	CODE HERE	B03000	NON-CAPITAL EXPENDITURE-BUDGET	0.00	55.19	0.00	(55.19)
922333	123XX	CODE HERE	B08800	CARRYFORWARD FROM PRIOR YEAR	252.50	0.00	0.00	252.50
Activity Total					252.50	55.19	0.00	197.31
922333	123XX	CODE HERE	B03000	NON-CAPITAL EXPENDITURE-BUDGET	0.00	0.00	0.00	0.00
Activity Total					0.00	0.00	0.00	0.00
Org-Fund Total					252.50	55.19	0.00	197.31
922333	123XX	CODE HERE	B03000	NON-CAPITAL EXPENDITURE-BUDGET	4,928.38	134.44	0.00	4,793.94
922333	123XX	CODE HERE	B08800	CARRYFORWARD FROM PRIOR YEAR	15,600.89	0.00	0.00	15,600.89
Activity Total					20,529.28	134.44	0.00	20,394.83
Org-Fund Total					20,529.28	134.44	0.00	20,394.83
Grand Total					21,393.77	189.63	0.00	21,204.14

