All Employees-Multiple Time Reporting Methods-Daily

Description:
This report lists all employees with more than one time reporting method displayed in PPS via time codes. It is intended to assist employees who process and review payroll with locating and reporting time. The report can be run by Cost Center or Appointment Department (or both or neither) as needed.

Report Tabs/Views:
- Employee List   *Prints on Legal size paper*

Data Prompts:
- One or more Pay Schedule, ex. MA;MO
- One or more Cost Center code – *optional prompt*
- One or more Appointment Department code – *optional prompt*
- First date of month representing the Pay Period
- Last date of month representing the Pay Period

Report Limitations:
- Includes
  - Current employees whose current appointments (with a distribution during the defined pay period) include certain combinations of multiple time reporting codes. Those combinations are "A or T, with R or Z"; "A or T, with C"; "R or Z, with C"
- Excludes
  - Current employees with single time reporting codes
  - Separated or Inactive employees or Inactive appointments

Customizations:
- None

Cautions:
- This report is based on the "daily" extract from PPS. The data in this report reflects the state of PPS at the end of the business day prior to the day the report is run. Daily extracts are not archived, so it is not possible to run this report as of a specific historical point in time.

This report has passed the UCSC Data Warehouse's Report Certification Process (see http://planning.ucsc.edu/DataMgmt/dwh/bob/corp_docs.htm). Any user customizations that change the dynamics, functionality or purpose of the report negate the certification status. In such event, please remove all marks of certification from each report tab.

Employees with Multiple Time Reporting Methods

Run Date 1/18/2012

Employe ID	Name	DE Home Departme nt Code	Home Dept	Home Dept Name	Status	Appt	Appt Type	Title	Title Description	DOS	DEPT NAME	Appt Dept Name	Sch	Time Cd	Cruz Pay
7XXXXXXXX	EE LAST NAME, FIRST NAME001	000676	000979	HOME DEPT. NAME	A	20	5	3394	ASST PROJECT_____-FISCAL YEAR	REG	009530	APPOINTMENT DEPT. NAME	MO	T	Y
7XXXXXXXX	EE LAST NAME, FIRST NAME002	000732	000232	HOME DEPT. NAME	A	10	5	1632	LECTURER - ACADEMIC YEAR - 1/9	REG	000731	APPOINTMENT DEPT. NAME	MO	T	N

Title: All Employees-Multiple Time Reporting Methods-Daily_SAMPLE
Tab: Employee List
Version 3.1

CERTIFIED